

Title:	<b>Effects of Leaves of Absence on Satisfying Criteria for Residency Program Completion Policy</b>	Index Number:	<b>OBSTETRICS-Residency Program-012</b>		
Scope of application:	<b>Housestaff</b>	Original:	Last Review:	Next Review:	
		<b>20.09.2016</b>	<b>08.04.2019</b>	<b>08.04.2022</b>	

## 1. Policy

### 1.1. As per the American University of Beirut Medical Center's Graduate Medical Education Committee's (GMEC) Policy on **Effects of Leaves of Absence on Satisfying Criteria for Residency Program Completion Policy (Policy Number 08-013)**:



- 1.1.1. Additional training after a leave of absence may be needed for successful completion of Program Requirements.
- 1.1.2. An extended appointment period with stipends and benefits will be granted as determined by the Program Director in consultation with the Assistant Dean for Graduate Medical Education/DIO.

### 1.2. **As for the exact maximum total number of leave weeks that residents are allowed:**

- 1.2.1. Leaves of absence and vacation may be granted to residents at the discretion of the Program Director in accordance with local policy. However, the total of such vacation and leaves for any reason—including, but not limited to vacation, sick leave, paternity leave, adoption leave, educational leave, compassionate leave, marriage leave, job interviews or personal leave--may not exceed 8 weeks in any of the first three years of residency training, or 6 weeks during the fourth year of residency. An exception to this is female residents whose maternity leave is 11 weeks by GME policy. In such cases, the resident is allowed an additional 11 weeks of maternity leave (once during the 4 years of residency). If any of these maximum per year weeks of leave are exceeded, the residency must be extended for the duration of time the individual was absent in excess of either 8 weeks in years one, two or three, or 6 weeks in the fourth year. In addition, the residency will be extended for female residents who take more than one maternity leave (>11 weeks) during their 4 years of residency training.

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**2. Signatures**

Reviewed and Concurred by	Name	Signature	Date
Professor and Chairperson, Department of Obstetrics and Gynecology	Anwar Nassar, MD		April 8, 2019
Associate Professor and Residency Program Director, Department of Obstetrics and Gynecology	Fadi Mirza, MD, FACOG		April 8, 2019